

# DORMITORY ACCOMMODATION CONTRACT

## INTRODUCTION

This dormitory accommodation contract is valid for the whole academic year and includes the Fundamental terms and conditions regarding the use of dormitories IŞIK University provides the students.

## Article 1 - CONDITIONS:

IŞIK University accepts the right of the student to stay in the room allocated to them under the conditions specified in this document. Students are required to sign this document before entering their rooms.

## Article 2- PROCESS OF LEAVING THE DORMITORY

The departure of students who wish to stop living in the dormitory will not be officially accepted unless they return their room key to dormitory directorate and fill in the official exit document. Students have no right to terminate this contract unilaterally for any reason before the end of the Semester.

## Article 3 – ROOM ALLOCATIONS:

Dormitory Directorate reserves the right to determine the occupancy of rooms, fill available rooms, approve applications for room changes, change room allocations if necessary, and assign students to rooms.

## Article 4 - ROOM KEYS:

All keys given to students by dormitory directorate are the property of IŞIK University and cannot be replaced by the keys of other individuals or given to another person. In case of contract termination, students are obliged to return all keys to dormitory directorate within 12 hours of the contract termination. Otherwise, students will be required to pay the amount determined by the dormitory directorate; 25 TL for door lock, 15 TL for cabinet lock, 15 TL for caisson lock, and 15 TL for desk drawer lock. The same amounts will be charged if students staying in the dormitory lose their key.

## Article 5 - COOKING:

Cooking is prohibited in the dormitory rooms for reasons of fire safety, general health, and cleanliness..

## Article 6 – FORBIDDEN ITEMS:

Students are forbidden to have televisions, air conditioners, cooking devices, water heater (kettles), flammable or explosive materials, and firearms or sharp weapons (even if they are licensed), in the dormitory rooms.

## Article 7 – DORMITORY DIRECTORATE’S RIGHT TO ENTER ROOMS:

IŞIK University Dormitory Directorate’s officials have the right to enter rooms and take any action necessary, aside from cleaning services, such as; maintenance repair, detecting rule violations, ensuring general safety and security, and in case of emergencies, students in the rooms are obliged to assist the dormitory officials during this time..

## Article 8 – DORMITORY FIXTURES:

At the end of the Academic Year or on the specified date of departure from the dormitories, students are obliged to leave the furniture and fixtures in the rooms complete and undamaged. At the end of the Academic Year or on the deadline of departure from the dormitories, a room consignment form is filled by the students after Dormitory Officials check the room. If the students leave the dormitory without filling the mentioned form, the student will be held responsible for the damages and losses to be determined. Reallocation of fixtures in the rooms and common areas can only be carried out by or with the approval of Dormitory Management. In case of any other reallocation, the relevant disciplinary regulations will be applied.

**Article 9 – DAMAGE OF DORMITORIES:**

Students are responsible for any and all kinds of damages and losses to the dormitory or their room and are obliged to pay repair or replacement costs within the time specified by the Dormitory Directorate. In principle, this amount is deducted from the deposit, and any amount larger than the deposit must be paid by the student. If the student (or students) responsible for the losses and damages to the rooms cannot be identified, all of the room's residents will be responsible for the cost of repair or replacement. In order to compensate the above mentioned losses or damages, the deposit amount determined at the beginning of each Academic Year must be paid within the specified dates by the dormitory directorate. If the student leaves the dormitory without damaging the room or the dorm building, this fee will be fully refunded to the student upon request.

**Article 10 – PERSONAL BELONGINGS:**

IŞIK University will not be responsible for the loss of or damage to students' personal belongings under any circumstances.

**Article 11 – RULES AND REGULATIONS:**

Students are obliged to comply with the rules and regulations of IŞIK University and Dormitory Directorate. Guests cannot be accommodated in dormitory rooms without the permission and knowledge of the Dormitory Directorate. Should these rules and regulations be violated, the necessary disciplinary actions (see the dormitory directive, Student Discipline Regulations) will apply.

**Article 12 - FEES:**

Students are obliged to fulfill all financial obligations that arise from the moment of application to stay in IŞIK University dormitories. And they are regarded to have accepted the reimbursement conditions in the IŞIK University Dormitory Directive.

***I have read and agree to abide by the above terms and conditions. In addition, together with this document, I accept to comply with the other rules and regulations concerning dormitory life which are or will be issued by IŞIK University.***

ROOM NO	
NAME-SURNAME	
STUDENT NO	
TC ID NO	
FACULTY / DEPARTMENT	
DATE	
MOBILE PHONE NO	
MOTHER-FATHER'S NAME-SURNAME / PHONE NUMBER	

STUDENT'S SIGNATURE	
AUTHORISED PERSON'S SIGNATURE	